

OTHER FINANCIAL INFORMATION

WHO TO CONTACT

Student Financial Services Office (SFS) assists applicants in making financial arrangements to attend Andrews University, identifying costs, and comparing them to available resources. Students who need help identifying financial assistance for which they may qualify should contact Student Financial Services. Many financial aid programs have limited funds and have time lines which require considerable lead time to process applications and to make awards. Therefore, students must apply for financial assistance well in advance of the time of enrollment to assure proper consideration. Contact Student Financial Services by any one of the following methods:

Website: www.andrews.edu/sf
 Address: Student Financial Services
 Andrews University
 Administration Building, Ground Floor
 Berrien Springs, Michigan 49104-0750
 Telephone: 269-471-3334 or 800-253-2874
 Fax: 269-471-3228
 Email: sfs@andrews.edu

International Student Services Office. All international students who enter the U.S. on an Andrews University I-20 Form are considered Andrews University students and are expected to report immediately to the International Student Services Office to enroll for the upcoming academic semester. The office is located in the Campus Center.

Telephone: 269-471-6395 or 800-253-2874
 Email: ISS@andrews.edu

EMPLOYMENT OFFICE

The Employment Office, which is part of Human Resources, assists students in their on-campus employment needs. The office provides information regarding employment opportunities, assistance with necessary paperwork, administers employment tests and is responsible for updating employment files. The office is located in the Administration Building, Second Floor.

Employment Office

Telephone: 269-471-3570
 Fax: 269-471-6293
 Email: employment@andrews.edu
 Website: www.andrews.edu/HR

STUDENT INSURANCE OFFICE

The Student Insurance Office, which is part of the Benefits Office of Human Resources, provides information regarding student accident and sickness insurance, as well as providing a student advocate to help mediate for the student, if necessary. The office is located in the Administration Building, Second Floor.

Student Insurance

Telephone: 269-471-3097
 Fax: 269-471-6293
 Email: studentinsurance@andrews.edu

INSURANCE

Rates

Single student premium (approximately) * \$690
 Family premium (approximately) * \$2,000
 * Rates reflect 2003-04 school year. Subject to change for 2004-05 school year.

Accident/Sickness. Every international student in “student status” and every other student registered for 6 or more credit hours is to be covered by at least an Accident and Sickness Plan. This may be purchased through the university by signing up online in Registration Central at registration time. International students are required to include all dependents that are here in the U.S. and there is an additional fee for adding dependents. Payment for this coverage can be charged to the student’s account. The insurance is **non-refundable** after the drop/add date.

Waivers. Students who have comparable coverage from elsewhere may waive the student insurance plan by entering their insurance information in Registration Central at registration time.

Brochures. Information describing the insurance coverage can be viewed at www.andrews.edu/HR/stu_insurance.html or at the Student Insurance Office in the Administration Building.

The Premium is charged to the student’s account via information entered in Registration Central. A waiver will prevent this charge from occurring (see Waivers above).

Medicaid. Michigan Medicaid is considered proof of insurance for U.S. citizens and Permanent Residents and should be entered into the waiver section of Registration Central at registration time. The only difference is that the student will be required to bring their current Medicaid card to the Student Insurance office in the Administration Building **before drop/add date** for verification of current coverage. This must be done for each registration period that the student is enrolled in school. If proof of current Medicaid is not provided, the student will be charged for the student insurance and the charge will be **non-refundable**.

Note: Medicaid from any other state will not be accepted as proof of insurance.

International students are required to have insurance irrespective of their class load.

MISCELLANEOUS MONEY MATTERS & GENERAL FEES

Students have two types of expenses while attending the university—educational (tuition, books, insurance and fees) and living (housing and meals).

The university makes every effort to maintain the costs published in this bulletin. The university reserves the right to make changes as necessitated by unexpected increases in costs. Such changes are announced in advance of the semester in which they become effective.

Additional Costs. In addition to tuition, class fees, lab fees, room, and food service, plan on funds to cover books, supplies, transportation, health insurance, and other personal expenses. These additional costs must be provided for each semester. Charges are generally billed during the first month of each semester. All other personal and miscellaneous expenses are handled on a cash basis.

Alternative Loans. Andrews University Student Financial Services includes all awarded financial aid (such as loans, etc.) as resources to determine alternative loan eligibility.

Application Fee

Undergraduate non-refundable	\$30
Graduate non-refundable	40

Auditing a Class. The cost of auditing a class is the same as the cost of enrolling for credit.

Carrying Charge. 1% per month is charged on all unpaid account balances. The carrying charge is based on the previous month's principal balance less all credits during the current month.

Cash Withdrawal. Andrews University is unable to serve as a bank for students. Sometimes students have a credit balance on their student account they need to withdraw to pay living or education expenses. Students may request a cash withdrawal at the front desk in Student Financial Services. A maximum of three cash withdrawals may be requested during an academic term. The maximum dollar amount per cash withdrawal is \$300. Cash withdrawals are not available by credit card. Cash withdrawals will not be paid on monies anticipated in a future term. The student must present a current AU student ID or valid driver's license for release of funds.

Change of Registration \$18
Dropping/adding a course, changing from credit to audit, or from audit to credit after the "last day to enter any class" as published in the academic calendar, will be assessed a fee.

Club Dues. Clubs approved by Student Services may charge club dues to student accounts only during September and January. Appropriate forms with required information are turned in to Student Financial Services.

Credit Balances on student accounts may be withdrawn by or at the direction of the person responsible for the student's account after the final statement is issued—usually thirty days after the last day of school.

Credit Card Payments will be accepted to pay account balances, but cannot be accepted for a student to make a cash withdrawal from his/her student account. Secure payment can be made via the Andrews web page at www.andrews.edu. This requires a login and password. The following information is required:

Student Name:
Student ID #:
Type of card: (Visa/MC/Discover/American Express)
Card #:
Expiration Date:
Name on Card:
Telephone:

Credit by Examination Fees

CLEP exam fee—per test	\$50
CLEP exam fee—per credit	28
Administrative fee—per test	20
Departmental examination—per credit	28
Examination fee	12
Student Missionary Recording fee—per credit	28

Ending Balance. When a student leaves the university, any balance of \$5 or less is neither collected nor refunded after 90 days.

Examination Fees

New student and freshman testing	\$35
Mathematics Placement Examination	13
Special administration of any test	50
Language Proficiency Examinations (each)	45
Other than CLEP for seminary, graduate school (reading examinations), and undergraduate students.	
Graduate Record Examination (GRE)	as announced
Each exam—paid to Educational Testing Service, Princeton, NJ.	

Exit Procedures. Check-out procedures must be followed when a student leaves Andrews University without the graduation process. Students should ask for *Andrews University Student Exit Procedure Forms* from the academic dean's office in the school in which they are enrolled. All required signatures on the form must be obtained to ensure that the necessary information has been given both to the student and to the departments listed on the form.

Financial Clearance is required in order to:

- Complete registration at the beginning of each term
- Graduate or receive a certificate or diploma
- Receive a transcript or other certification of academic achievement

In order to obtain financial clearance to complete registration, any previous account balance (academic or housing) must be paid in full. All required documents must be turned in to Student Financial Services 60 days prior to registration.

Free Class

For university employees, refer to section 4:6-100 of the Employee Handbook.

For university salaried employee spouse, refer to section 2:726 of the Andrews University Working Policy.

General Fees for on and off main campus.

Main-campus. All main-campus students (those attending classes on the main campus in Berrien Springs) enrolled for 5 or more credits will be charged the following general fee each semester at registration:

Undergraduate students	\$210
Graduate students	175
Seminary students	185
Summer school students	85

Distance education. All students in different forms of distance education programs who pay tuition directly to the main campus will be charged the following general fee each semester at registration. \$74

Graduation Fee. All students from affiliation and extension programs will be charged a graduation fee as follows:

Undergraduate	\$67
Graduate	79

Identification Card. Each Andrews University student is issued an identification card that remains the property of the university. The original card is free. There is a fee to replace a lost or damaged card. \$16

Immunization Costs

as required
Certain classes require immunization (i.e., allied health, biology, nursing, physical therapy, and speech pathology). Immunization costs are charged to the student's account.

Improper Residence Hall Check Out	\$105
Plus an additional charge for cleaning, depending on time involved.	
Incomplete Grade	\$19
Late Registration —service fee	\$55
Non-Current Student Accounts on which no payments are being made, may be turned over for third party collection. Students whose accounts are non-current must pay the account in full, including collection costs, before they may register for any additional coursework.	
Non-Sufficient Funds (NSF). Charge for returned checks.	\$22

Payment Plans

A. Tuition Guarantee Plan

The **Tuition Guarantee Plan** is available to full-time undergraduates whose only aid is Andrews Partnership Scholarship and external scholarships. Pay in full the estimated charges (tuition, room, board, books, insurance and general fees) by **August 15** to guarantee the tuition rate. The tuition rate for the first year is guaranteed for the next three consecutive school years. The out-of-pocket expenses (charges less Andrews Partnership Scholarship and external scholarships) paid for Year One will be discounted 5% during the first semester. The tuition rate for Year Two, Year Three, and Year Four will be rebated to equal the tuition rate for Year One. Email sfs@andrews.edu after making your payment to assure the discount is posted to the student's account.

B. Cash Discount Plans

5% Discount Plan—Full-time undergraduate and graduate students may choose to pay their estimated out-of-pocket expenses (charges less financial aid resources) for the full year by **August 15** and receive a 5% discount. Email sfs@andrews.edu after making your payment to assure the discount is posted to the student's account. The minimum payment to qualify for the discount is \$1,000. The discount is unavailable after the first day of class.

2% Discount Plan—Full-time undergraduate and graduate students may choose to pay their estimated out-of-pocket expenses (charges less financial aid resources) in full for the semester and receive a 2% discount per semester. The minimum payment eligible for the discount is \$500. Each payment must be received by **August 15 for Fall semester** and **December 15 for Spring semester**. Email sfs@andrews.edu after making your payment to assure the discount is posted to the student's account. The discount is unavailable after the first day of class.

- C. Installment Plan**—Arrange to make installment payments toward estimated 'out-of-pocket' expenses for the semester. The installment plan requires several conditions to be met:
1. All previous account balances (including installment plan balances) must be paid in full.
 2. The plan is not to exceed more than 60% of the estimated 'out-of-pocket' expenses for the semester.
 3. Payments are to zero the account by the end of the semester to which the plan applies.
 4. Late payments will incur a late payment fee of \$25.
 5. A 1% monthly (12% per annum) interest charge will be added to the installment amount.

Post-Dated Checks are not accepted.

Prior Accounts. Students may register only when accounts with other schools have been paid.

Prior Learning Assessment (PLA) Fees	
Application fee per portfolio	\$27
Evaluation fee per portfolio (max. 5 credits)	91
Recording fee per credit hour	37

Program Continuation Fee \$11

A master's student, who has advanced to candidacy, registers under program continuation when not registered for credit courses or other non-credit continuation (project, thesis, recital, and/or comprehensive exam). See p. 48.

Reduced Tuition Fee. Seminary Spouse, refer to the SDA Theological Seminary section of this bulletin. Spouse of a full-time AU student may receive a 33% discount on Center for Intensive English Program courses.

Refund Check Policy

Refund checks resulting from credit on the student's account will not be available to the student until approximately five days after the semester drop/add date. The checks will be mailed to the address the student wrote on the request form.

Refund checks will only be issued from credit on the account at the time the check is requested. Students should monitor their account balances carefully since funds from a future semester are unavailable until the appropriate time in the future term.

Student Financial Services is unable to serve students as a bank. A maximum of three credit refund checks may be requested during a term.

Students receiving federal loans are encouraged to carefully read their Disclosure Statements so they know the loan disbursement schedule. Financial funds from future semesters are unavailable until the funds reach the University's bank. Students should plan their budgets accordingly.

To pick up a refund check in Student Financial Services, the student must show current Andrews University ID or valid driver's license. For a student's spouse to pick up the refund check, the student must sign a letter giving permission for the spouse to pick up the check. Without the appropriate documentation, the refund check will not be released.

Registration Central. For information on how to financially clear and register online, visit www.andrews.edu and click on "Registration Central."

Rescheduling senior exit tests and major field tests.	\$50
<u>Senior exit tests</u> are scheduled twice during fall and spring semesters and once in the summer.	
<u>Major field tests</u> are scheduled for summer, fall and spring semesters. Students who must reschedule are charged an additional fee.	\$50

Student Financial Services (SFS) Approval is required for:

- Taskforce and Student Missionary appointees
- Adventist Colleges Abroad applicants
- Off-campus academic experiences

Account balances must be paid in full before students are financially cleared. When a student on tour is sent home for medical, financial, or citizenship reasons, all travel costs must be paid by the student and/or family.

Student Status. Student status is achieved only after a student is both academically and financially cleared. Only then may students attend classes, take examinations, participate in graduation exercises, and live in university housing.

Textbooks \$500

The estimated semester cost of textbooks is \$500. Students are charged only the actual amount of their bookstore purchases.

Thesis/Dissertation Fees

Binding (each volume)	\$21
Copyright (optional)	50
Microfilming (dissertations only)	76
Copyediting (thesis)	85
Copyediting (doctoral dissertations)	169

Transcript

Free

Rush Service

\$15

Transcript and Diploma. Students may not receive a transcript or diploma under the following circumstances:

- Owing a student or housing account
- Having a balance guaranteed by Andrews University
- Being in default on a government loan
- Needing to complete loan exit counseling

Transcript Exception. Students may request that a transcript be sent to the following:

- An employer or an organization for scholarship or licensure purposes (Student Financial Services must be given documentation of an employment offer or scholarship application).

Updating Course Work Fee—20% of graduate tuition per credit

Wiring Funds. The following details enable students to send funds electronically to Andrews University:

Fifth Third Bank
38 Fountain Square
Cincinnati OH
Credit to: Fifth Third Bank-Southwest
ABA#042000314
Swiftcode: FTBCUS3C
Andrews University
Account # 02112175
Student's Name:
Student's ID # :

MASTER OF DIVINITY PROGRAM

The registration fee is due on or before each semester's registration. Any credits (over 16) are charged at the regular per-credit master's tuition rate.

Approved courses taken outside the Seminary are charged at the established tuition rate. In some cases the student may request a 50% discount. A per-credit Recording Fee is charged by the university for Clinical Pastoral Education (CPE) credits earned in approved centers not connected with a graduate-level school. See the Seminary chaplain for further information about this program.

INTERNATIONAL STUDENTS

Advance Deposit. Applicants attending the main campus from outside the United States (except Canada and Mexico) must make an advance deposit of \$2,000. This deposit must be paid in cash. No university scholarships may be applied to pay the deposit.

Deposit Allocation. This deposit is not available to cover registration expenses; the deposit earns interest during the time the student is enrolled. The deposit plus interest is refunded when the student's enrollment is terminated; alternatively, it can be used as

partial payment for the final semester of registration. International students do not get a discount on their deposit when the deposit is used to pay tuition costs.

Resource Verification. Bank documentation as well as other forms of financial documentation are required to prove ability to support one's educational expenses. This documentation must be sent to the university directly from the bank. Sponsors in the USA will be required to sign an affidavit of support. In addition, the applicant must demonstrate adequate financial support for the duration of the program for which (s)he is applying.

I-20 Form. Once the deposit and resource verification are received and accepted, the university authorizes the International Student Services Office to issue the I-20 Form for the purpose of securing a United States student visa.

Payment Plan. For first-year undergraduate international students, the entire Andrews University Partnership Scholarship will be applied in the second semester. For all students, full payment of expected costs (tuition, room, board, insurance, books and fees) less any scholarships and loans is required 45 days in advance of each semester (Fall semester payment is due July 15; Spring semester payment is due December 15).

After receiving the I-20 Form, it is often advantageous for the international student applicant to then make payment for the first semester's tuition and fees (the specific amount will be communicated to each student, and will be based on the student's area of study and living arrangements), and to use the receipt for that payment as part of the formal student visa application process in the home country.

Arrival to Andrews University Campus. All international students who enter the U.S. on an Andrews University I-20 Form are considered Andrews University students and are expected by law to report immediately to the International Student Services Office in preparation to enroll for the upcoming academic semester. The international student has to study at Andrews University for at least one complete semester before he/she is eligible to transfer to any other school in the country.

General Conference Sponsorships. International students could also come to study in the United States of America on an Exchange Visitor (J-1) Visa. Andrews University enrolls such students when the General Conference takes the financial and legal responsibility in issuing the "DS2019" document. The General Conference is authorized by the Department of State to issue this document. Therefore, the General Conference is responsible for all the students who come on J-1 visa status.

TUITION ADJUSTMENT POLICIES

Tuition refunds are given to students who withdraw from school or drop individual courses during the academic semester. These tuition adjustments are based on the date when all the appropriate drop forms with all the required signatures are completed and filed with the Academic Records Office.

Fall and Spring Semester adjustments

100%	1 st –10 th calendar day
70%	11 th –17 th calendar day
40%	18 th –24 th calendar day
0%	25 th –last day of semester

Summer Session adjustments

100%	1 st -3 rd calendar day
50%	4 th -10 th calendar day
0%	11 th -last day of term

Courses with Special Schedules. When courses are scheduled for irregular periods of time, adjustments are based on the ratio of the length of the course to the length of the academic period for that course.

Financial Assistance Adjustments. Federal and State regulations require the university to return a portion of any refund adjustment made affecting the program(s) involved when a student drops any classes or withdraws from school after receiving financial assistance under any Federal Title IV program (other than Federal Work-Study). Refer to p. 66 for Financial Aid Refund Policy.

CHARGES

RESIDENCE HALL CHARGES

Residence Hall Charges For Each Semester

Double Occupancy Package Plan*	\$1,345
Single Occupancy	2,017
Double Daily rate	13
Single Daily rate	19

Summer session lengths vary, therefore, Summer room charges are calculated on a per day basis.

* The residence hall package includes room, all utilities, basic telephone and basic cable, reduced health club membership rate and limited health care. It does not include health care lab work and x-rays, comprehensive psychological interventions and testing, books, supplies, transportation, health insurance, food, or other miscellaneous expenses.

Residence Hall Room Deposit \$150

In order to have a room deposit refunded, new students who do not attend Andrews and/or do not move into the residence hall must cancel their room reservation 10 days before the start of the summer session and 30 days before the beginning of either Fall or Spring semester. (Returning residence hall students must cancel by July 1 for Fall semester to qualify for a deposit refund as indicated.) Cancellations must be made through the respective residence hall.

Improper Residence Hall Check Out \$105

Students are charged a fee if they leave the university without proper check out. An extra charge is made for cleaning, depending on time involved.

Residence Hall Non-returned Key and Lock Change Fees

Non-returned key fee	\$10
Lock change fee	50

Personal Effects Insurance. The university does not provide personal effects insurance coverage. The university is not responsible for the loss or damage, from any cause, of personal belongings brought to the campus. This is true even though students are required by the university to purchase certain items or to keep them in a specified place. The university recommends that students purchase their own personal effects insurance coverage.

MEAL PLAN CHARGES

Residence Hall Meal Plan Options

Undergraduate residence hall students under age 22 are required to participate in a Meal Plan. Purchases may be made at the Terrace Café, Gazebo Restaurant, and campus vending machines. All food prices are a la carte.

All residence hall students of Andrews University employees receiving 70% education allowance must select a meal plan regardless of the student's age.

Select from the following meal plans according to individual lifestyle and schedule needs:

<u>Meal Plans</u>	<u>Per Semester</u>	<u>Per Year</u>
Minimum	915	1,830
Light	1,015	2,030
Economy	1,115	2,230
Comfort	1,215	2,430
Athlete	1,315	2,630

Café Account

Minimum amount to open a Café Account \$50

The Café Account is a plan for graduate and undergraduate students not living in a dormitory. Students use their ID card to purchase cafeteria meals. To open a café account with cash, check or credit card, visit the Food Service Office. To open a café account with a credit balance on a student account, visit the Student Financial Services Office.

UNIVERSITY APARTMENTS & HOUSES CHARGES**University Apartments**

Application Fee \$320

The application fee is divided as follows:

Security Deposit	200
Cleaning Fee, non-refundable	100
Processing Fee, non-refundable	20

Rental Rates (each month)*

Efficiency Apartments	\$398-408
One-bedroom Apartments	474-498
Two-bedroom Apartments	498-575
Three-bedroom Apartments	609-674
Four-bedroom Apartments	671

* Apartment rates include all utilities, basic telephone, and basic cable.

House Apartments (some utilities included)	419-650
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University-Owned Houses

Application Fee—non-refundable \$20

Before possession, the following is required:

Security Deposit	\$300
Cleaning Fee, non refundable	100

Rental Rates (each month)

Unfurnished houses, no utilities	\$419-650
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The Housing Office provides apartment descriptions and application forms upon request. Application forms can also be downloaded from www.andrews.edu/housing. If notice of cancellation is received four weeks before the date of stated occupancy, the application fee is refunded minus the \$20 processing fee. Apartments or houses are assigned from the processing list in the order in which the application fee is received.

A student's immediate family includes husband, wife, and children only. Any other relatives (parents, in-laws, brothers, sisters, etc.) who desire to live with students must first receive permission from the housing manager. Rent is increased by \$20 for each person each month. No overcrowding is allowed.

Rent Payments. Although the first month's rent is prorated to the date of occupancy, students are required to pay one month's rent in advance. Thereafter, rent is due in advance on the 1st of each month. A late fee of \$10 is charged for any payment made after the 10th of the month. Pay at the Housing Office in person or by mail. Address all payments and inquiries to:

University Housing
500 Garland Avenue, Building G
Andrews University
Berrien Springs, MI 49104-0920
USA

Termination of Occupancy. When tenants plan to move, they must notify the Housing Office 30 days before the planned move-

out date. Rent for thirty days is charged from the day this notice is received. A late-departure per-day fee is charged to those who exceed the 30-day notice period. \$10

COLLEGE OF ARTS AND SCIENCES CHARGES**Clinical Laboratory Science—Senior clinical year**

Clinical Laboratory Science—Fall/Spring	\$333
Summer	223

Center for Intensive English Programs (CIEP)*English Language Institute (ELI)*

Each semester for each non-credit hour	\$234
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Levels are:

Basic Level: students register for 24 non-credit hours (total cost each semester) 5616

Intermediate Level: students register for 16 non-credit hours (total cost each semester) 3744

In addition, Intermediate students may take one regular college class, **at the regular college tuition rate.**

Advanced Level: students are required to take ENSL145, 167, and 168 at the regular college tuition rate, in addition to regular college or graduate classes. Students in the Advanced Level may be required to take additional credit and/or non-credit ELI classes.

Refer to p. 54 for tuition rates, and p. 69 for CIEP details.

Action America

Four-week session	
Tuition	\$1,590
Activity fees	318
Housing/cafeteria	636
Customized sessions are available.	

Transportation will be provided to and from the South Bend airport, and the Institutional TOEFL. Fees do not include textbooks, health insurance or airfare to and from Andrews University.

Health insurance is available through Andrews University for \$75 per month. Action America participants must either show proof of insurance or purchase insurance at Andrews University.

Adventist Colleges Abroad—English as a Second Language Program

Each semester	\$375
In addition to the English Language Institute tuition in the Center for Intensive English Programs (CIEP) above.	

International Language Studies

Reading examination in French or German for MA and doctoral candidates in the Seminary and the School of Graduate Studies	\$45
Credit by examination other than CLEP (College Level Examination Program) test for undergraduate students (each examination and each course)	45
Credit by examination other than CLEP test for undergraduates who want to have the language requirements of the College of Arts and Sciences waived (no credits are given)	45

Music

Students wishing to charge private lessons or non-credit music classes to their account must receive authorization from Student Financial Services, prior to signing up for the lessons.

Private music lessons (non-credit)	\$281
Fourteen 30-minute lessons.	
There is an additional fee for students taking private music lessons for credit or non-credit.	67
Music class (non-credit)	281
Fourteen 50-minute sessions with a minimum of four students.	
Offered on demand. No tuition charged.	
Music ensemble fee adjustments	
• Half tuition rate for students who register for music ensemble for credit and whose combined load exceeds 16 credits	
• No tuition for students who audit music ensemble and whose combined load exceeds 16 credits	
Music organization uniform	approx. \$125
Wind Symphony, Chamber Singers, Ladies' Chorus, Men's Chorus, and University Singers	
Music lesson fee	\$67
For students taking private music lessons for credit or non-credit.	
Nursing	
Nursing senior-year examination	\$57
Departmental credit by examination	112
Lab and clinical fees	
Sophomore — Fall	\$169
Spring	250
Junior — Fall	169
Spring	250
Senior — Fall	334
Spring	250
Graduate fee (semester)	*139
*Charged when taking 5 or more credits per semester	
Nutrition	
Application fee for Dietetics Internship Program	\$48
Dietetic Internship Professional fee each semester	276
Practicum (FDNT594-02), each semester	1,934
Physical Therapy Professional Programs—MPT and DPT	
Confirmation deposit fee	\$300
Transportation costs—Students are expected to travel to all clinical and some class/laboratory assignments at their expense.	
MPT program on Dayton campus	\$7,400
(Note: no longer accepting MPT students)	
Two-year MPT program tuition/fee package each semester.	
This package does not include general education fees, special tests, insurance, books or graduation fees.	
DPT program on Berrien Springs campus	\$7,500
Three-year DPT program tuition/fee package each semester.	
This package does not include general education fees, special tests, insurance, books, or graduation fees.	
Postprofessional programs	
CEU—Workshop fees	vary
Academic Credit—Additional fees	vary
Fees are based on the length of course (3–6 days) and number of credits.	
Social Work Professional Fees	
Freshmen and sophomores	\$40
Juniors and Seniors	84
Graduate students	223
(Charges per semester, excluding summer)	

COLLEGE OF TECHNOLOGY CHARGES

Aeronautical Technology

All Aeronautical Technology Majors taking AFLT flight training courses (116, 117, 216, 217, 306, 307, 456, 466, 467, 474, and 486) will receive a 50% rebate on the tuition paid for these AFLT courses only. These funds will be applied to the student's flight account during the semester for which the student is enrolled in that class. Aviation majors will be required to pay the regular price when these funds are gone. Non-majors taking AFLT104 will receive 1 hour of dual instruction for each semester credit enrolled. Rates subject to change.

Private Pilot Certificate

Instructor	
35 hrs dual @ \$35/hr	\$1,225
10 hrs ground @ \$35/hr	350
Aircraft	
55 hrs (C-152) @ \$60/hr	3,300
FAA exams	<u>265</u>
Total Cost	\$5,140

Commercial Pilot Certificate and Instrument Rating

Instructor	
75 hrs dual @ \$35/hr	\$2,625
30 hrs ground @ \$35/hr	1,050
Aircraft	
105 hrs (C-152) @ \$60/hr	6,300
10 hrs (C-172RG) @ \$90/hr	900
FAA exams	<u>530</u>
Total Cost	\$11,405

Multi-engine Rating

Instructor	
15 hrs dual @ \$35/hr	\$525
10 hrs ground @ \$35/hr	350
Aircraft	
15 hrs (Aztec) @ \$200/hr	3,000
FAA exams	<u>175</u>
Total Cost	\$4,050

Flight Instructor Certificate

Instructor	
15 hrs dual @ \$35/hr	\$525
25 hrs ground @ \$35/hr	875
Aircraft	
5 hrs (C-152) @ \$60/hr	300
10 hrs (C-172RG) @ \$90/hr	900
FAA exams	<u>355</u>
Total Cost	\$2,955

Instrument Flight Instructor Certificate

Instructor	
15 hrs dual @ \$35/hr	\$525
25 hrs ground @ \$35/hr	875
Aircraft	
15 hrs (C-152) @ \$60/hr	900
FAA exams	<u>265</u>
Total Cost	\$2,565

Multi-engine Instructor Rating

Instructor	
15 hrs dual @ \$35/hr	\$525
25 hrs ground @ \$35/hr	875

Aircraft	
15 hrs (Aztec) @ \$200/hr	3,000
FAA exams	<u>175</u>
Total Cost	\$4,575

Mission Pilot Preparation

Instructor	
20 hrs dual @ \$35/hr	\$700
15 hrs ground @ \$35/hr	525
Aircraft	
20 hrs (C-150TW) @ \$65/hr	<u>1,300</u>
Total Cost	\$2,525

Airline Transport Pilot Certificate

Instructor	
20 hrs dual @ \$35/hr	\$700
25 hrs ground @ \$35/hr	875
Aircraft	
20 hrs (C-172RG) @ \$90/hr	1,800
FAA exam	<u>90</u>
Total Cost	\$3,465

Ground School—Non-Credit

Class instruction (private, commercial and instrument)	\$225
Private instruction	\$35/hr or \$100 whichever is greater
Headset	\$420

Aviation Maintenance

Required Minimum Tool Set	\$2,350
Laboratory Fee (per semester)	175
Airframe & Power Plant students	

FAA Exams (Maintenance)

For AU student (written and oral/practical)	\$645
For non-AU students (written, oral, and practical)	1,020

Aircraft Rental Rates per hour (WET)*

Cessna 152	\$60
Cessna 150 Tail Wheel	65
Cessna 172	75
Cessna 172 RG	90
Citabria	65
Diamond	75
Piper Aztec	200

- * 1. Prices are subject to change without notice.
2. Cost may vary depending on type of aircraft used.
3. Cost of books is not included.

Fee for drafting desk, stool & lamp	\$30
Deposit Fees	
Mayline ruler	\$125
Key for drafting desk	10
Board cover	40
Cleaning fee	25

Other departmental charges for individual courses are listed in the *Class Schedule*. These charges, which may be significant, are added to tuition.

DIVISION OF ARCHITECTURE CHARGES

Professional program application	\$40
Professional education fees	
Pre-professional year 1	\$425
Pre-professional year 2	615
Professional years 3 and 4	615
Professional year 5	705
(Charges per semester, excluding summer)	