

or unsatisfactory. Additional guidelines are found on the contract form.

Directed Reading. Courses designated Directed Reading are for doctoral students. Students must arrange individually with a professor to take courses on this basis. These courses are graded S/U.

Grade Changes. Grade changes are permitted only in case of computational error and must be made no later than the semester following the one in which the course was taken. A form must be completed by the teacher and signed by the dean before being taken to the Academic Records Office.

Worship Attendance. Regular and punctual attendance is required at all chapels for faculty, staff, and students in residence, except special students registered for 7 credits or fewer, and faculty who have assignments off campus or are on an approved research term. Student requests to be excused from this requirement should be addressed to the seminary chaplain in writing.

Special assemblies are held occasionally at which attendance also is required.

Final Exams. The times and dates for final examinations are set by the University and the Seminary at the beginning of every term. Students are expected to adhere to those dates and to integrate them into their planning calendar. The only exceptions to the prescribed dates are illness or dire emergency. Such exceptions must be approved in writing by the Seminary Associate Dean's office. Personal plans, family events, church activities, and the like do not qualify for a change of date.

Residency Requirements. Residency requirements for seminary programs appear in the respective program descriptions.

Time Limits on Degrees. For time limits applying to seminary degree programs, see the respective program descriptions below. Students who violate the respective time limits must petition the dean for an extension of time, giving reasons for the request and submitting plans for completion of the work. Petitions may be granted by the dean and may require additional qualifying or other examinations, additional course work, or both.

Transfer Credit. For limits on credits that may be transferred into the respective seminary programs, see each program description below.

PROGRAMS

The Master of Divinity degree program provides basic post-graduate professional preparation for ministry with a broad exposure to all fields of theological study. The program applies biblical, historical, educational, linguistic, theological, philosophical, ethical, missiological, pastoral, and evangelistic instruction to the practical work of the church. Practical field experience is a vital part of this program.

The Master of Arts in Pastoral Ministry degree program offers professional training to mature pastors experienced in ministry. Normally such persons are unable to leave their parish and come to the Seminary campus for extended periods of time. The Seminary provides the major part of this professional training at off-campus centers in North America and various international sites.

The Master of Arts in Youth Ministry degree is a professional program designed to equip men and women with competencies needed for an effective ministry to youth and young adults in local church and para-church settings. The program is focused on

teaching, evangelizing, discipling, and counseling adolescents.

The Master of Arts in Religion provides an opportunity for one year of specialized study beyond the baccalaureate degree. It is offered with these orientations: (1) the research orientation designed for students who plan further graduate work, and (2) the general academic orientation giving students a strong background in a specific area of religious studies.

The Master of Theology degree requires one year of full-time, specialized study beyond the MDiv degree. This program gives qualified students an opportunity for graduate study and research in one particular area of theological study with appropriate minors.

The Doctor of Ministry is a professional, post-MDiv degree for individuals qualified to pursue advanced study. This degree provides experienced pastors with additional expertise in the areas of Pastoral Ministry, Mission Studies, and Evangelism and Church Growth.

The Doctor of Philosophy degree in religion, based on the Master of Arts in Religion, prepares teacher-scholars in the fields of New Testament Studies, Old Testament Studies, Theological Studies, Adventist Studies, and Mission and Ministry Studies for colleges and seminaries operated by the Seventh-day Adventist Church around the world.

The Doctor of Theology degree, based on the Master of Divinity degree, trains teacher-scholars in the fields of biblical studies and theology for service in the Seventh-day Adventist Church.

MDIV: MASTER OF DIVINITY

J. Michael Harris, *Director*

The Master of Divinity program is recommended as the basic training for Adventist ministry by the General Conference of Seventh-day Adventists and the North American Division. It is a three-year professional program beginning in the summer or autumn semester of each year. Students can complete the 96-credit program in seven semesters with summers free. However, the Seminary schedule is so arranged that MDiv students who have no deficiencies and who have adequate financial support may accelerate their studies by taking seven semesters in sequence, including summers, and complete the program in less than three years.

The professional education provided by the MDiv program seeks

- to provide training in biblical, linguistic, historical, theological, philosophical, ethical, missiological, pastoral, and evangelistic fields to meet the professional needs of the Seventh-day Adventist minister,
- to engage all seminary departments in seeking to integrate cognitive and practical preparation for professional ministry,
- to foster spiritual growth in personal, family, and corporate life in formal and informal settings,
- to cultivate a seminary environment conducive to learning in a variety of settings such as colloquia, group discussions, assemblies, the library, preaching practicum, field assignments, and spiritual formation groups,
- to integrate contributions of several departments on major Christian themes basic to Seventh-day Adventist heritage and proclamation,
- to involve seminarians in the practice of ministry through field work,
- to raise awareness of, and sensitivity to, the multicultural characteristics of society through special activities, courses, and fellowship,

- to foster sound methods of study and investigation aimed toward lifelong professional service and growth,
- to promote the development of professional skills requisite for the propagation of Biblical faith and Christian commitment within the Adventist framework.

ADMISSION TO THE PROGRAM

All MDiv applicants must meet the Graduate Programs Admission Requirements applicable to all graduate students found on p. 47 and the general seminary requirements on p. 295.

Applicants to the MDiv program must also meet the qualifications listed below:

- hold a baccalaureate degree, usually in theology or religion,
- demonstrate undergraduate work that includes the items in the list of Religion Prerequisites,
- normally hold membership in the Seventh-day Adventist Church inasmuch as the MDiv program is specifically designed for SDA ministers and is sponsored and financed by the SDA church,
- represent high moral integrity with a character, lifestyle, and spiritual commitment reflective of the beliefs and practices of the Seventh-day Adventist Church and show promise of usefulness for Adventist ministry through personal maturity and adequate experience in the Church. (Persons of other faiths who are willing to live in harmony with these standards are welcome to apply.),
- submit an autobiographical history and statement of purpose reflecting the applicant's family and religious development, sense of calling to ministry, experience in church work, and future goals in relationship to the MDiv program. (If married, the spouse of the applicant is also asked to complete a statement in regard to her or his feelings and relationship to the partner's aspirations for future ministry.),
- an interview with a representative of the MDiv program may be required, either by personal contact, telephone, or video,
- complete and return the Sixteen Personality Factor Questionnaire as directed,
- completion of the MDiv program does not guarantee employment.

ACADEMIC POLICIES

Summer Course Load. The 12-week summer session is divided into three 4-week sessions and the normal course load for any of these sessions may not exceed 5 credits. The total amount of course work during the summer session may not exceed 12 credits.

Workshop Credit Limit and Grading Pattern. Master of Divinity students may apply up to 4 workshop credits appropriate to degree requirements. If workshops are taken during the semester breaks, the credits are counted as part of the class load for either the previous or the following semester.

Workshops are graded S/U. Any deviation from this pattern must be approved by the dean prior to the conclusion of the workshop. Students must register at the Academic Records Office for all workshops for which academic credit is desired.

Independent Study Restrictions. Students in the MDiv program are allowed to register for Independent Study only for a compelling reason such as a schedule conflict or the need to take a subject that is not offered (for a maximum of 8 credits). Normally, Independent Study cannot be used to meet a core requirement. Students must first seek approval from the office of the MDiv director before arranging with a teacher to do Independent Study.

Residency Requirements. On-campus residency is broken if a student fails to enroll for at least one semester within a period of three consecutive semesters. When residency is broken, the student must follow the bulletin in force at the time residency is reestablished. Where 12 semester credits or fewer are lacking, the student may graduate under the bulletin in force at the time of his/her initial entrance.

Re-enrolling in the MDiv Program. Following an absence of two years or more, a student's previous admission status will have lapsed and the student will need to reapply to the program.

Transferring Credits to the MDiv Program. Up to 9 semester credits (earned on a level which corresponds to 500-course numbers of the SDA Theological Seminary) may be transferred from the School of Graduate Studies of Andrews University or from an accredited university provided the courses to be transferred are relevant to the MDiv program and have not been used for a previous degree (in which case only 6 credits may be transferred).

Seventeen credits may be transferred to the MDiv program from an MA in Religion conferred by an accredited SDA institution granting such or similar degrees.

Students who have attended other approved theological seminaries and plan to take an MDiv degree from Andrews University must complete a minimum of 50 semester credits in the Seminary. At least 30 of these credits must be taken in residency programs.

Transfer credit is granted only for courses in which the grade is B or higher.

Reduced Class Load. MDiv students whose cumulative GPA falls below 2.50 are required to reduce their course load to no more than 12 semester credits. MDiv students whose cumulative GPA remains below 2.50 for a second consecutive semester are required to withdraw from the Seminary.

When an incomplete has not been cleared by the beginning of the next semester, the course load must be reduced as follows:

- One I—no reduction
- Two I's—load reduced by one 2-3 credit course
- Three I's—load reduced by two 2-3 credit courses

With more than three I's, the student must withdraw from the program until the I's are cleared.

Student Assessment. Since the MDiv program prepares individuals for professional and pastoral leadership, periodic assessments are made of the students by the faculty in areas other than academic standing. Areas reviewed are students' spiritual growth, lifestyle reflective of the beliefs and practices of the Seventh-day Adventist Church, social/family relations, and developing potential for ministry. As a result of these assessments, students are affirmed in the MDiv program, advised of needed adjustments, or discontinued from the program.

Graduation. The Seminary follows the University graduation procedures and requirements for the conferral of degrees as outlined in this Bulletin. A special ceremony for graduating seminary students is held on the Sabbath afternoon of graduation weekend.

ENTRANCE REQUIREMENTS

Students are expected to present a broad range of undergraduate general education represented in such studies as accounting, behavioral sciences (including psychology), communication, education, English, fine arts, health, history, philosophy, sociology, and word-processing skills.

In the area of religion and cognate studies, undergraduate work must include the following minimum requirements. Some of these subjects can be cleared through optional challenge exams (see below and p. 301).

Religion Prerequisites. The following undergraduate prerequisites are required of students before they can enter the Master of Divinity program. All of these prerequisites can be fulfilled at Andrews University and be applied to elective credits in the MDiv curriculum. However, students who have more than 13 credits of prerequisite courses to complete at Andrews University will need to extend their MDiv curriculum accordingly to a maximum total of 112 credits. More details are given below.

Old Testament Introduction and Survey—One course; 2–3 credits
New Testament Introduction and Survey—One course; 2–3 credits
Bible Doctrines/Theology—Two courses; 4–6 credits

General Church History—Two courses; 4–6 credits

History of the SDA Church—One course; 2–3 credits

Life and Ministry of Ellen G. White—One course; 2–3 credits

General or Introduction to Psychology—One course; 2–3 credits

Pastoral Ministries and Church Policy—One course; 2–3 credits

(Proficiency examination is available to students who meet specific criteria.)*

Homiletics/Biblical Preaching—One course; 2–3 credits

Personal Evangelism—One course; 2–3 credits

Biblical Greek (Intermediate level proficiency)**

Biblical Hebrew (Intermediate level proficiency)**

*Pastoral Ministries and Church Policy Proficiency Examination. All students who have completed a course in Pastoral Ministries and Church Policy on the undergraduate level may choose to take the Pastoral Ministries and Church Policy proficiency examination. The passing score for this proficiency exam is 80%. If students fail the exam, they must take the class CHMN545 Pastoral Ministries and Church Policy for 1 credit. Passing this course with a grade of at least C+ fulfills the exam requirement. Students without an undergraduate course in Pastoral Ministries should enroll in the course Pastoral Ministries and Church Policy for 2 credits. A final grade of C+ or higher is required to fulfill the course requirements.

****Biblical Hebrew and Biblical Greek Prerequisites.** Hebrew and Greek are required at the Intermediate proficiency level as demonstrated by examination rather than a specific number of undergraduate credits.

Students who pass the exam at the intermediate level are allowed to enroll in exegesis courses without further language study. Students who do not pass are placed in appropriate levels of Hebrew or Greek courses according to their test scores (either Beginning or Intermediate levels). Instruction sheets designed to help students prepare for the placement examinations are available from the Old Testament and New Testament departments. Students may also demonstrate proficiency in Intermediate Hebrew and Intermediate Greek by taking the respective courses at Andrews University and earning a grade of at least C+.

The Hebrew placement examination may be taken two times, plus as the final exam for OTST552 Biblical Hebrew II. If a student has taken the placement examination these three times and has not passed at the intermediate level or has not obtained a grade of C+ or higher in OTST552, OTST552 must be repeated.

Bible Knowledge Entrance Test. All entering students must take the Bible knowledge test and pass with a score of 80%. This test will be administered to all students early in the fall semester. As an alternative, the student can take the course GSEM525. If students fail the test, they must take the course. Passing the course with a grade of at least C+ fulfills the test requirement. If students

do not pass the course with a grade of at least C+ they must suspend participation in the MDiv program until they pass the test at its next scheduled administration. Full information on the test including a list of items that must be mastered in order to pass it is available through the Associate Dean's office or on-line at <http://www.andrews.edu/SEM/bket/>.

Deficiencies. Students holding a baccalaureate degree but having no undergraduate preparation in the area of religion and cognate studies need to take the equivalent of the prescribed minimum undergraduate prerequisites. These equivalent courses can either be taken at an accredited college or as part of the MDiv curriculum. Students who opt to fulfill their undergraduate prerequisites at the Seminary must take up to an additional 15 credits (for a maximum total of 112 credits).

Students with many deficiencies should plan to begin their studies at the Seminary during the summer session (May).

Students needing a course in Old Testament Introduction and Survey take OTST500, and, likewise, students who do not have undergraduate exposure to the New Testament take NTST515.

Students who lack two courses in Bible Doctrines or Theology take THST521 and 522. In a similar way, students who lack two courses in General Church History take CHIS501, 502, and 503.

Students needing courses in the History of the Seventh-day Adventist Church and in the Life and Ministry of Ellen G. White take CHIS 570 and GSEM532.

Students needing a course in Pastoral Ministries and Church Policy should take the course CHMN545 for 2 credits. Those with an undergraduate course in Pastoral Ministries who fail the qualifying exam should take the course CHMN545 for 1 credit.

Students lacking a course in General/Introduction to Psychology take the course CHMN550 during their first year. A challenge examination is available but is given only once a year (inquire at the Department of Christian Ministry office).

Students needing Homiletics/Biblical Preaching should take CHMN505 during their first year.

Students lacking a course in Personal Evangelism take the course CHMN536 during their first year.

Students needing Biblical language courses should plan to take NTST551 and 552, and OTST551 and 552.

CURRICULUM

The Master of Divinity curriculum has been designed to meet the various needs of students preparing for pastoral ministry.

Students holding a baccalaureate degree in religion or theology (with none or few undergraduate deficiencies) follow the standard curriculum of 96 credits.

Students who, at the undergraduate level, have covered the material in a course required in the MDiv program must take an advanced course (see department chairs for details).

Students holding a baccalaureate degree but having no undergraduate preparation in the area of religion and cognate studies need to extend their curriculum to make up for the prescribed minimum undergraduate prerequisites listed above. However, students who have 13 credits or fewer of needed prerequisites can still complete the MDiv within 96 credits as they may use the elective credits already allowed for in the program. The extended curriculum of 112 credits requires a minimum of eight semesters.

Program Requirements. MDiv students must meet the following requirements in addition to those required of all graduate students:

- Complete the MDiv curriculum of at least 96 credits. (Students lacking adequate undergraduate preparation may have up to 112 credits to complete.)

- Maintain a GPA of 2.50 or above.
- Meet the qualitative standards of the MDiv program (see the Student Assessment section for further details).

CURRICULUM REQUIREMENTS

General Seminary 12–15

GSEM510, 530, 534, 539, and 541.

Students lacking an undergraduate course in the Life and Ministry of Ellen G. White must also take GSEM532 prior to taking GSEM534. Students who do not pass or opt not to take the Bible Knowledge Entrance Test must take GSEM525 during their first semester in the MDiv program.

Christian Ministry 29–35

All MDiv students are required to take a minimum of 29 credits in Christian Ministry.

Required courses

All students take the following courses: CHMN517, 518, 519, 527, 534, 555, 614. In addition, students take one of the following preaching courses: CHMN520, 600, 607, 621, 627, 637, 680.

Courses from NADEI

CHMN536 (for students with a deficiency)

CHMN539, 566, 562 (4 credits)

CHMN656

CHMN563 (Required only of on-campus students)

In the semester in which students take CHMN562, the class load is limited to 12 credits. International (non North American) students are exempt from CHMN562 and 563 except as arranged. Other NADEI courses are required of international students unless the substitution of a course offered by the Department of World Mission is approved by the MDiv director. The 6 credits exempted from CHMN562 and 563 must be taken in either the Christian Ministry or World Mission departments.

Church History 7–11

Students without deficiencies in Church History take the following courses:

- CHIS674
- One period course from the following: CHIS600, 609, 635, 640, 650, 655, 660, 665 or 688
- Any other course listed under Church History

Students with a deficiency in General Church History take CHIS501, 502, 503 and 674 instead of the above. Students with a deficiency in History of the SDA Church also take CHIS570.

New Testament 10–17

All students take the following courses:

- NTST509, 510, 525, 543.

Students without an undergraduate course in New Testament studies must also take NTST515. Students must be careful to attend to the language prerequisites for each exegesis course as most courses require that Greek language requirements be met before enrolling in the class.

Old Testament 10–17

All students take the following courses:

- OTST545, 550 and 565.
- One of the following Biblical Archaeology/History courses: OTST510, 514, 604, 614, 635, or NTST615.

Students who lack an undergraduate course in Old Testament Introduction and Survey must take OTST500. Students must be careful to attend to the language prerequisites for each exegesis course as most courses require that Hebrew language requirements be met before enrolling in the class.

Theology and Christian Philosophy 9–11

Students with an undergraduate degree in theology/religion take the following courses:

- THST540.
- One course in systematic theology: THST520, 530, 539, 555, or 630.
- One course in historical theology: THST624, 625, 626, 627, 628 or 629.
THST550 or one course in ethics from THST600, 634, 643, 644 or 660.

Students without undergraduate courses in theology take the following courses: THST510, 521, 522 and 550.

World Mission 6

All students must take MSSN525 and an additional 3 credits from any other course listed under World Mission.

General Electives up to 13

Students take electives to complete the total of 96 credits required for the MDiv degree. Up to 9 credits in relevant courses offered by other schools of the university on the graduate level may be included in the general electives, including up to 4 appropriate workshop credits.

Students can earn a maximum of 8 more elective credits by formal assessment and increase this number of elective credits to a maximum of 21 credits. Students can request that some predetermined courses in the basic curriculum be waived after the proper formal assessment has been done. Courses that may be waived by assessment are determined by each department including General Seminary courses, and a student can waive by assessment a maximum of 8 credits. If a student waives more than one course within a department, the second elective course must be taken in that department.

TOTAL CREDITS required for the MDiv Degree—96-112

INMINISTRY OPTION

The InMinistry MDiv option allows students to begin work on a Master of Divinity while remaining in ministry, and prior to arriving on campus. It is a two-year pre-campus program using a thematic, contextualized and mentored off-campus delivery. Admission is the same as for the on-campus program. Students electing the InMinistry delivery complete 12 semester credits each year and then finish the MDiv degree on campus. The InMinistry course load is delivered through two-week intensives at various NAD sites plus one internet-based course per year. Students utilizing the InMinistry delivery prior to arrival on campus can expect their total MDiv program to take about 3½ years. Application, program cost, and delivery schedule information is available through the InMinistry Center office, (269) 471-3514, inministry@andrews.edu or www.inministry.info.

CHALLENGE EXAMINATIONS

MDiv students who can demonstrate adequate preparation gained through study and/or reading prior to entering the MDiv program may petition to challenge the following courses: CHIS570, CHMN545, CHMN550, GSEM530, and GSEM532.

Students requesting to write a challenge exam should meet the department's schedule and requirements for taking the exam. The fee is \$50 (see p. 60).

The challenge examination for each course is prepared, administered, and graded by the faculty member(s) teaching the course(s) in the Seminary. Students who have received permission to sit

for (a) challenge examination(s) shall take the individual course examination(s) at prescribed times. The passing grade for a challenge examination is B-. Challenge examinations do not earn credit. Challenge exams may not be repeated. Students who pass shall receive the corresponding number of elective credits.

AREAS OF EMPHASIS

Students enrolled in the MDiv program may choose from a number of 12-credit emphases as part of their 96-credit curriculum. More details may be obtained from each department regarding these areas of emphasis. Tuition is charged for courses taken outside of the Seminary. This option may not be available for students who have a number of deficiencies to complete.

Christian Ministry

African American Ministry, Campus Spiritual Leadership, Chaplaincy, Church Growth and Evangelism, Church Leadership, Family Life Education, Pastoral Counseling, Preaching, Youth Ministry.

Church History

Adventist Studies, General Church History, Reformation.

New Testament

Biblical Languages, New Testament, New Testament Issues.

Old Testament

Archaeology and History of Antiquity, Biblical Languages, Jewish Studies, Old Testament.

Theology and Christian Philosophy

Christian Ethics, Historical Theology, Systematic Theology and Christian Philosophy.

World Mission

Mission Studies.

THESIS OPTION

Students electing the thesis option should plan to take more than six semesters to complete the program.

The thesis counts as 8 of the general elective credits allowed for the MDiv degree. Students should register for 2 or more thesis credits per term for at least two semesters. Therefore, initial registration for a thesis must be no later than two semesters prior to graduation.

Students electing to write an MDiv thesis must apply to the director of the program and must (1) demonstrate superior scholarship over a minimum of two consecutive semesters, normally with a GPA of 3.50 or above; (2) take Research Methods before the thesis is started; and (3) submit a paper of superior quality before permission is granted by the director to begin writing the thesis.

The student is guided in thesis preparation by a three-member committee appointed by the director in consultation with the student and department chair in which the subject of the thesis is chosen. The chair of this committee serves as the thesis adviser.

The format of the thesis must conform strictly to the Andrews University Standards for Written Work. Students are strongly urged to consult the dissertation secretary before formatting and printing a thesis.

At least six weeks before graduation, the committee-approved draft of the thesis should be submitted to the dissertation secretary. After appropriate changes have been made, the corrected copy

should be submitted at least four weeks before graduation to the dissertation secretary for approval. Copying on non-acid paper should be completed at least two weeks before graduation. Three copies of the thesis, including a 150-word abstract and an approval sheet, must be submitted to the dissertation secretary. The abstract should contain a short statement of the problem examined, a brief exposition of methods and procedures, and a condensed summary of the findings.

Students obtain a Thesis Completion Form from the dissertation secretary. They must take the form to the Academic Records Office no later than noon on Friday, a week preceding graduation. A fee is charged by the university for binding the three copies of the dissertation, two of which are deposited in the library and one in the department in which the student earns the degree.

Students who do not adhere strictly to the deadlines noted above will have their graduation postponed.

Thesis candidates must pass an oral examination no later than two weeks before graduation. The candidate is expected to demonstrate mastery of the thesis topic.

MA: PASTORAL MINISTRY

Walt Williams, *English Track Director*

Ricardo Norton, *Hispanic Track Director*

Trevor O'Reggio, *Non-NAD Track Director*

The Master of Arts in Pastoral Ministry is for experienced pastors and recommended lay leaders whose ministerial functions make it impossible to engage in an extended study program at the Seminary. While admission to the program is similar for all groups of applicants, the curriculum reflects emphases for English or Hispanic ministry tracks (for details, see below).

In areas outside North America, the Master of Arts in Pastoral Ministry curriculum reflects indigenous needs. A minimum of 6 credits is offered in courses specifically adapted to meet local conditions and culture. Adjustments may be made in admissions policy pertaining to the length of ministerial experience.

ADMISSION REQUIREMENTS

Admission to the MA in Pastoral Ministry is based on the following requirements in addition to the general admission requirements for all graduate students (pp. 47–49) and the general Seminary admission requirements. Applicants must also complete and return the Sixteen Personality Factor Questionnaire as directed.

Ministerial Applicants: English/Hispanic

- Be at least 35 years of age.
- Offer successful ministerial experience for at least the last five years.

Lay Leader Applicants

- Demonstrate excellent academic skills,
- Engaged in extensive, active, and successful ministry such as Sabbath school teacher, youth leader, elder, deacon, etc. for at least the last 5 years,
- Recommended by their local church pastor and local conference leadership.