

Student Name _____ AU ID# _____

Cell Phone # _____ E-Mail _____ Agreement Term FALL SPG _____

The areas in which I need assistance: (Check all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> Time Management | <input type="checkbox"/> Accountability / Weekly Check-In | <input type="checkbox"/> Self-confidence with my academic work |
| <input type="checkbox"/> Reading Comprehension | <input type="checkbox"/> In-depth Study Skill Development | <input type="checkbox"/> Understanding how to interact with professors and utilize resources available |
| <input type="checkbox"/> Motivation | <input type="checkbox"/> Note taking | |
| <input type="checkbox"/> Organization | <input type="checkbox"/> Grade goals and follow up related to goals set | |
| <input type="checkbox"/> Goal-Setting | | |
| <input type="checkbox"/> Test-Preparation | | |

Academic Probation Coaching Agreement

As an Andrews University Success Advisee Academic Probation student, I understand and agree to the following:

1. *Meet for 8 weekly sessions with my academic probation coach and arrive at the scheduled time.*
 - a. *Every attempt must be made to reschedule any missed meetings.*
 - b. *No more than 3 meetings may be rescheduled.*
2. *Discuss the causes of past poor performance, current coursework and grades, and strategies for academic success with my Academic Coach.*
3. *Complete a Time Management plan and semester schedule.*
4. *Provide a copy of the syllabus from each of my classes to my Academic Coach.*
5. *Completion of all assignments and to-do items discussed during coaching session.*
6. *Maintain regular contact with my coach.*
7. *Check e-mail daily and attempt to respond within 48 hours.*
8. *Regular attendance in all courses.*

By signing below, I understand the requirements of the Academic Probation Coaching program.

Student Signature

Date

Academic Coach Signature

Date

Intake Questionnaire

Please answer all questions **completely and truthfully**. It is important that you provide your Academic Probation Coach background information in order to better assist you. This information is confidential.

1. How is your class attendance? (Explain)
2. How often do you participate in class (such as answering questions or engaging in a classroom discussion)?
3. Explain how you prepare daily for classes.
4. Explain how you prepare for tests.
5. If you need help, where do you go for assistance? If you don't seek help, why not?
6. What specific difficulties did you face in your classes last semester? What challenges do you foresee with your academics this semester?
7. Do you use a planner? Yes ___ or No ___ If so, do you use a digital or paper form?
8. Any additional information you want to share with your academic probation coach?